

## **Borough of Highlands Public Notice**

Please take notice that the following ordinance was introduced and passed upon first reading at a meeting of the Governing Body of the Borough of Highlands, in the County of Monmouth, State of New Jersey, on May 18, 2011. Notice is hereby given that the following ordinance will be further considered for final passage, after public hearing thereon, at a meeting of the governing body to be held at the Council Chambers of the Municipal Building, 171 Bay Avenue, Highlands, NJ 07732, on Wednesday, June 15, 2011 at 8:00 PM. At that time, the public is invited to participate in the discussion of the Ordinance. Copies of the Ordinance are available in the Municipal Clerk's Office located at 171 Bay Avenue, Highlands, NJ and are posted on the Display Board at the Municipal Building. Copies are available at no charge to the general public.

### **ORDINANCE NO. O-11-15**

#### **AN ORDINANCE AMENDING CHAPTER 2-41 "USE OF BUILDINGS AND FACILITIES OWNED BY OR UNDER THE SUPERVISION, CONTROL AND MAINTENANCE OF THE BOROUGH OF HIGHLANDS" OF THE REVISED GENERAL ORDINANCE OF THE BOROUGH OF HIGHLANDS**

**NOTE:** The section of Chapter 2-41.3 that is to be amended by this Ordinance includes only the Section specifically set forth below. All additions shown in **bold with underlines**. The deletions are shown as ~~***strikeovers in bold italics***~~. Sections 2-41.3 that will remain unchanged are shown in normal type.

#### **Section 2-41.3**

As a condition of any approval, the borough will impose and collect a fee **as set forth on Schedule A adopted herewith** ~~***of thirty (\$30.00) dollars for resident organizations and forty (\$40.00) dollars for nonresident organizations***~~ to defray additional building opening and maintenance costs incurred by the borough in connection with making the facility available and accessible to the applicant during non-business hours. In addition, for programs or activities that require staff assistance in addition to the opening of the center, a rate of thirty (\$30.00) dollars per hour per employee will be charged.

**SCHEDULE A**

- A **Recreation Department Activities Are Prioritized**
- B **Must have Insurance as required by MEL/JIF (T.U.L.I.P. program), or homeowners policy if adequate.**
- C **No Alcohol Permitted**
- D **Dates of Availability are Limited based on scheduling**
- E **Exemptions from Fee: HHRS, HES, SHLL or co-sponsored activities (HHRS and HES do not charge us for gym or field use)**

	<b>Annual Permit Fee</b>
<b>Community Center - Main Room or Small Meeting Room- Library</b>	
<b>General meeting space for specified activity as listed on the permit</b>	
1 Community Group (Highlands based)	\$35.00
2 Community Group (Non-Resident)	\$50.00
3 Non-Profit (must have proof of non-profit status)	\$35.00
4 Human Services / Youth Activities	\$35.00
5 Homeowner / Condominium Association	\$35.00
6 Recreation Program – Independent Contractor	\$35.00
7 Recreation /Education /Health/Leisure Program – (Company or Business)	\$50.00
Exemptions from Fee: Henry Hudson Reg., Highlands Elem., Sandy Hook LL or any directly affiliated Borough of Highlands Organizations.	n/a

	<b>Fee</b>	<b>Clean-Up</b>	<b>Damage Deposit</b>	<b>Kitchen (Cooking)</b>
<b>Community Center - (Building) Private Rental</b>				
8 Resident - 1 to 4 hours (includes set-up and clean-up time)	\$125.00	\$50.00	\$100.00	\$25.00
9 Non-Resident	\$175.00	\$50.00	\$100.00	\$25.00
10 Resident - 4 to 6 hours (includes set-up and clean-up time)	\$225.00	\$50.00	\$100.00	\$25.00
11 Non-Resident	\$275.00	\$50.00	\$100.00	\$25.00

	<b>Fee</b>	<b>Damage Deposit</b>
<b>Other: Facility / Park / Group Use Requests</b>		
12 Park Use - For Private Event	<b>Fee</b>	<b>Damage Deposit</b>
13 Resident 1 to 4 hours (includes set-up and clean-up time)	\$125.00	\$200.00
14 Non Resident	\$175.00	\$200.00
15 Resident 4 to 6 hours (includes set-up and clean-up)	\$200.00	\$200.00
16 Non Resident	\$250.00	\$200.00
17 Public Event or Activity - hourly or daily rate as established	as set	as set
Exemptions from Fee: HHRS, HES, SHLL		

<b>Athletic Field (Kavookjian Scheduled Use)</b>		
18 Adult Sports League - 1 x per week during established season	\$300.00	\$250.00
19 Single Game Use (permit)	\$25.00	\$50.00
Exemptions: Rec. Activities, HHRS, HES,SHLL, & Rec. Co-sponsored Events or directly affiliated Borough of Highlands Organizations.	N/A	N/A

**(Staff assignments will be made for all private rentals)**

**Carolyn Cummins  
Borough Clerk**